



11th Judicial Circuit
Certified Civil Process Server Program
Application Fee Payment Information

YOU MUST CREATE A PORTAL ACCOUNT PRIOR TO MAKING YOUR PAYMENT	
Acceptable Payment Methods:	Money Order Cashier's Check Personal Check* Credit/Debit Card Cash *Personal checks are accepted at the discretion of the Clerk's Office
Check Payee:	Clerk of Courts
Check Memo Line:	Process Server Application Fee

Where to make your payment:	
Clerk Of Courts Office: THERE IS NO ONLINE PAYMENT OPTION	20 NW 1 st St., 6 th FL Miami, FL 33128

Once your payment has been made, please follow the registration instructions provided online to complete your application.

If you have any questions or concerns please contact the Certified Civil Process Server Program	
Phone	Email
(305) 349-7707	cps@jud11.flcourts.org

